



DEADLINE

Please return the original to your employing department as soon as possible but no later than August 15, 2012.

TO _____

This is an offer of a graduate assistantship of _____ at a total stipend of _____
hours/week

for the period from _____ to _____
(date) (date)

Your appointment is in the department of Finance

Kathy Brook, Associate Dean Date

Conditions of Employment

1. By accepting this assistantship, you obligate yourself to enroll for and maintain enrollment in a minimum of 9 graded credits of graduate course work per semester. Audited classes cannot be used for the minimum course load.
2. The University may terminate this appointment if you fail to maintain a 3.0 grade point average, or if you do not perform satisfactory work in your assigned duties.
3. By accepting this assistantship, you obligate yourself not to accept additional employment beyond a total of 20 hours per semester from other University agencies.
4. If your duties as a graduate assistant are voluntarily terminated or terminated by the University prior to the end of the semester, you are liable for payment of tuition at the non-supported student rate.
5. *For International Students:* In addition to the conditions stated above, this agreement is subject to satisfactory performance in English with respect to teaching responsibilities as assigned to you as a graduate assistant.
6. Future employment as a graduate assistant in the College of Business is contingent on funding and satisfactory performance in your current position.

- I accept this assistantship offer and the conditions above.
 I decline this offer.

Signature Date