



Outcomes Assessment Committee II Meeting Agenda

Thursday, August 30, 2012 9:00 a.m.
Milton Hall, La Academia

NOTES

AGENDA

- Call to order
- Approval of meeting minutes from May 17, 2012 and July 26, 2012
- Reports
 - UOAC
- Update on augmented reporting form with IRB
- Hotline Announcement and Call for Programs
- Q&A
- Announcements
- Adjourn

ACTION ITEMS

<u>DUE</u>	<u>DESCRIPTION</u>
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Minutes 07-26-12 (Thursday)
Outcomes Assessment Committee for Co-Curriculum, Administration and Operations
9:00 a.m. – 10:00 a.m.
La Academia, Milton Hall, Room 185

Members Present: Brian Atwood, Michelle Bernstein, Brenda Blackburn, Kelly Brooks, Pamela Jeffries, Sharon Jones, Sarah MacCallum, David Melendez, Shelly Stovall, and Luis Vasquez

Members Absent: Lisa Kirby, Carol Nevarez, and Norice Lee

Staff Present: N/A

Call to Order. New members were welcomed and introduced to OAC-CAO: Sarah MacCallum (Sponsored Project Accounting), Brenda Blackburn (Student Engagement), Sharon Jones (Economic Development), Kelly Brooks (Facilities & Services Accounting), Pamela Jeffries (ICT Financial Information Services), and Luis Vazquez (Research Integrity & Ethics).

Approval of Minutes: The May 17, 2012 minutes were tabled until the August 30 meeting (no quorum).

OAC-CAO Overview: Michelle presented an overview to new members pertaining to the role, purpose, mission, and goals of the committee and answered all questions raised by the committee.

Assessment Reporting: Michelle reported efforts are moving forward to combine assessment reporting with IRB approval processes.

Mapping Ideas: Ideas for doing mapping for this fall were introduced. Michelle shared an alignment exercise she created for her area, and members thought it could be very helpful. Pam noted that the timing would go nicely with the final version of Living the Vision unveiling. Sharon also indicated that the Effectiveness and Efficiency Committee is doing much toward this end. Michelle suggested it might be good to have someone from that committee come to an OAC-CAO meeting and share what they are doing/have done.

Fall Assessment: Members noted it would be important to get communication out very soon about plans for fall assessment.