



Office of Assessment  
Putting the Pieces Together

**COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING –  
BACCALAUREATE EXPERIENCE**

Wednesday, Oct. 29, 2014

11:00 a.m. – 12:00 p.m.

Zuhl Library Conference Room #225

**ACTION ITEMS:**

- Committee members should adjust the December meeting to reflect the newly-decided date and time – December 10 from 11 a.m. – 12 p.m. in
- S. Stovall will forward CASL-GE report to CASL-BE members.
- J. Bosland will put the survey in Qualtrics.
- S. Stovall will work with IRB for details related to publishing.

Attendees: J. Bosland, B. Stringam, J. Bosland, L. Grant, S. Stovall, P. Wojahn

Not present: M. Waltermire, B. Green, H. Cole, M. Dawood, A. Reinhardt, D. Melendez

1. Approval of Minutes from last meeting – accepted as revised
2. UOAC Recap –
  - CASL-GE gave a report on the study recently conducted by CASL-GE. S. Stovall will forward the report to CASL-BE. The study showed some deficiencies with students synthesizing information and reaching conclusions.
  - NSSE survey results will be distributed soon.
  - Handout on groups related to assessment was distributed.
3. New York Times Visit Next Meeting
  - A representative of the New York Times will be a guest at the November 19 CASL-BE meeting. There is a potential that they will sponsor a writing contest and possibly some Assessment Day activity.
4. Baccalaureate Experience Rubric Survey
  - a. Finalize Survey Instrument
    - The “No Opinion” option will be removed from instrument. The questions will be changed to “While a student at NMSU what experiences or activities contributed to your written communication skills?” “Where did the activities and experiences take place?” and “Provide examples of how NMSU communicates the importance of written communication skills.”
    - Delivering the survey via Qualtrics will enable the gathering of demographic information without having to specifically request it.

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- b. Determine survey target group
    - Juniors that have been at NMSU for at least one semester will be targeted for the survey.
  - c. Strategize Implementation
- J. Bosland will put the survey in Qualtrics.
  - S. Stovall will work with IRB for details related to publishing.

5. Meeting Schedule

November 19, 11:00 am – 12:00 pm, Facilitator Needed

December 10, 11:00 am – 12:00 pm

January 28, 11:00 am – 12:00 pm

February 25, 11:00 am – 12:00 pm

March 18, 11:00 am – 12:00 pm

April, 22, 1:30 – 2:30 pm

All meetings will be held in the Zuhl Conference Room