

University Outcomes Assessment Council
August 7, 2012
Zuhl Library Conference Room
1:30 p.m. – 3:00 p.m.

Members present: Michelle Bernstein, Judy Bosland, Jean Conway, and Shelly Stovall

Staff present: Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** Minutes from the May 1, 2012 meeting were approved.
3. **Thank you Letters:** Judy extended her appreciation to Shelly for sending out thank you letters of participation to the 2011-12 UOAC members.
4. **CLA Final Report:** Judy presented a brief overview of the CLA Final Report announcing NMSU's performance was in the average range. If interest is shown, the data will be merged with Banner to help track students in the future. Judy will meet with the Provost to discuss the results before sharing them with the campus. Discussion of the CLA Final Report will continue at the next meeting.
5. **Status of Institutional Statement/Baccalaureate Experience Proposals:** Shelly reported the proposals received the necessary endorsements and will be presented to the Faculty Senate as soon as possible.
6. **Reports/Updates:**
 - Shelly highlighted events that took place at the New Mexico Higher Education Assessment Association Retreat (NMHEAA). This was the first year students (2) participated and at least one member from each NMSU campus attended. The First-year Students Team plan to create a Viewing the Wider World Special Topics curricula to help students assess Bachelor Experience courses are in the beginning stages. The other NMSU team's agenda for the upcoming year are: a) Communications will focus on COMM 265 on-line courses, b) Counseling and Educational Psychology will research how Associate degree students evolve into the Bachelor degree program, and c) English will gather data pertaining to student's writing abilities for assessing and focusing on ways to help improve writing skills. NMHEAA student participants will also be asked to present their assessment experiences at a future Faculty Senate meeting.
 - **OAC-CAO** – Michelle reported the committee has grown in membership and new members were introduced at the July meeting. Michelle and Shelly have been meeting on a regular basis with IRB staff to create electronic assessment forms within IRB restrictions. IRB has been very helpful and encouraging throughout the whole process. New forms should be ready by January, which will be announced via *Hotline*. Shelly will work with the Advocates of Scholarly Teaching committee and proceed in the same direction.
7. **New Chair:** This topic will be tabled until the next meeting.
8. **Next Meeting:** September 4, 2012.