

University Outcomes Assessment Council
September 4, 2012
Zuhl Library Conference Room
1:30 p.m. – 3:00 p.m.

Members present: Brenda Blackburn, Judy Bosland, Kathy Brook, Julie Fitzsimmons, Sharon Lalla, Amalia Ludeke, Gary Rayson and Shelly Stovall

Staff present: Valerie Stuart

1. **Greetings.** Introductions were made.
2. **Approval of Minutes:** Minutes from the August 7, 2012 meeting were approved.
3. **CLA Final Report:** Judy announced the CLA Final Report was received in August and a pdf version was sent to the Council via email. CLA also provided a data set that can be used to connect with student data for gathering useful information. NMSU's performance met CLA's expectations. Questions regarding the methodology and criteria were raised. Judy will contact CLA requesting answers to these questions. After these have been answered, Judy will meet with the Provost to discuss the report. When these steps have been completed, the report will be posted online via *Hotline*.
4. **Student Projects:** Shelly informed Council that the two students who attended NMHEAA summer retreat recently presented their proposal to the Provost to create a VWW course. It will be offered as a special topics course until it receives approval as VWW. This will be a research methods course offered through the College of Extended Learning. Students enrolled in the course will help assess the Baccalaureate Experience through focus groups and other research methods. The Provost really liked the idea and has given the green light to move forward. Suggestions are to allow release time for faculty and to make teaching this course a competitive award for faculty. Discussions include designating this course as a "Provost Research Scholar" course. Shelly will try to schedule a time when the students can present their proposal at a future UOAC meeting.
5. **Reports/Updates:**
 - **CASL-BE** -- Shelly reported preliminary results from the self-awareness focus groups indicating that students felt they were highly self-aware, but data is showing otherwise.
 - **OAC-CAO** – Brenda reported Michelle and Shelly continue to work with IRB staff and are in the final stages of creating electronic assessment forms within IRB restrictions.
 - **Teaching Academy** – No report.
 - **AST** – Amalia reported AST will meet for the first time next week. She announced that due to a very busy schedule she will not be able to remain as co-chair of the committee. A new committee chair and representative will be chosen at that time.
 - **ADAC** – No report.
 - **CASL-GE** – Julie reported the committee recently had its first meeting of the semester. Membership has grown and new members were introduced. General education program assessments focused on VWW courses and two instruments were implemented Spring 2012. A final annual report will be submitted to HED at the end of September and posted on the Assessment website. Procedures to create two instruments (Communication and STEM) for Spring implementation are in the works.
 - **Graduate Council** – Gary reported that the Graduate Council will have its first meeting of the semester at the end of the week.
6. **New Chair:** Kathy Brook has been selected as the new chair.
7. **Next Meeting:** October 2, 2012.