

**OUTCOMES ASSESSMENT COMMITTEE FOR CO-CURRICULUM, ADMINISTRATION, AND
OPERATIONS (OAC-CAO)**

Thursday, April 23, 2015

9:30 a.m.

Zuhl Conference Room, 225

1. Previous record of meeting approved virtually
Survey results from the Conference on Assessment to be posted on website and send email.
Transitioning into WEAVE-What does that look like?
The possibility of a WEAVE tutorial. Format similar to WEAVE format.
Example of exemplary submission. Model report.
Fields are filled with what should be in the field.
Open lab for help with WEAVE.
Mid to end of May, beginning of June, (mission and goals), July (Measures and Findings) August (Action Plan) Yearly
What can we do to make sure that information about assessment (WEAVE) gets disseminated?
How do we limit turnover?
Who are committee members representing?
For retreat: Mapping out WEAVE dates
VP's with that communication,
There is an assessment liaison in different academic departments, excluding Arts & Sciences, would we want them for each of the operations side of the University. Twice a year for all assessment liaisons.
Need copies of the current org chart.
Distribute Learning Reconsidered 2 for reading
Possibility of use of the lab for training.
2. May retreat registration (Wed., May 13 from 9am – 4pm)
3. Committee Chair position

Co-Chairs - S. Rich & M. Gavin

4. S. Stovall announcement - Transitioning into the Executive Director of Accreditation

Assessment is all the rage nowadays, carve out an hour or two in your schedule to work on your required assessment activities for the year. Assessment submission deadlines sneak up on all of us, we've reserved a computer lab, guidance and snacks,