

Annual Academic Departmental Assessment Timeline

		2017-18 Academic Year												2018-19 Academic Year										
		2017					2018							2018					2019					
		August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June
Cycle Activities	Identify Outcome(s) and develop Measures for new cycle (see rubric)																							
	Outcomes and Measures entered into WEAVE																							
	Interim feedback provided to departments; interim updates sent to deans																							
	Data collection and preliminary analysis; Findings entered into WEAVE																							
	Interim feedback provided to departments; interim updates sent to deans																							
	Call for reports																							
	Impact and Engagement activities, Action Plan formulated (see rubric)																							
	Completion of reports (Due in WEAVE Oct.15-17 each year)																							
	Review of reports by AADA Committee and Director of Assessment																							
	Exemplary reports identified and posted to AADA webpage																							
	Feedback returned to departments and colleges																							
	AADA Excellence Award presented at Spring Convocation																							
	College dean meets with Director of Assessment; College action plan formulated																							
Institutional summary submitted to provost and discussed at ADC meeting																								

Legend		Responsibility of department
		Responsibility of Office of Assessment or AADA Committee
		Responsibility of college