

**Outcomes Assessment Committee for Co-Curriculum, Administration, and Operations (OAC-CAO)**  
**AGENDA: Thursday, November 17, 2016**  
**9:30 a.m., Zuhl Conference Room, 225**

1. Welcome
  - a. Approve minutes from October 20.
2. Announcements and Updates
  - a. Office of Assessment (David Smith)
    - i. Updates on NILOA Excellence in Assessment Designation Application (core team)? Other?
  - b. Scoring moved to December 15.
3. How to communicate reporting deadlines? (David Smith)
4. Team Status Updates
  - a. Website content/redesign (Adrian & Phillip)
  - b. Newsletter/Best Practices Announcement (Gabrielle, Darrell)
  - c. Assessment 101 (Samantha, Michelle J., Adam, Suzanne)
    - i. Proposed dates/times: February 16 or February 23 from 9:30 – 11:00 at the Teaching Academy
  - d. WEAVE (Carlos, Michelle G.)

**Upcoming Meetings:**

All meetings take place in the Zuhl Library Conference Room from 9:30 am – 10:30 am.

December 15, 2016 (Scoring)

January 19, 2017

February 16, 2017

March 16, 2017

April 20, 2017

