

Outcomes Assessment Committee for Co-Curriculum, Administration, and Operations (OAC-CAO)
Record of Meeting
Thursday, October 15, 2015
9:30 a.m.
Zuhl Conference Room, 225

Action Items – Carlos Lobato volunteered to lead the discussion of chapters 5-6 in *Assessment Reconsidered*.

Attendees: S. Rich, S. Montes, A. Cavotta, M. Jackson, D. Smith, M. Gavin, C. Lobato, L. Grant, Vazquez, V. Haggard, J. Barela, S. Garcia, P. Robles, Rolston St. Hilaire

1. Welcome

- a. Approve minutes from September 17 - approved
- b. Announcement: Scoring session to be held on November 19 from 9:30-11:30 in the Zuhl Conference Room. Breakfast provided.

2. Guest Speaker: Dr. Vazquez, Associate Vice President of Research Integrity (9:30 – 10:30)

L. Vazquez & R. St. Hilaire discussed duties of the IRB. Ultimate goal is to do no harm.

- Human beings/Human subjects data must be de-identified
- Systemic look at data - Going to try to answer a question
- Consent is a critical factor for human subjects
- Incentives must match the research
- Consult with IRB when in doubt about the need to receive IRB approval
- IRB does encourage questions related to collecting data regardless how large or small the project is.

3. Norming Session (10:00 – 10:30)

Norming discussion - Consensus to leave out “Associations” from scoring because of the difficulty

4. Reminders

- a. Program assessments due October 15 – TODAY!
- b. NMHEAR proposals due November 20. Visit <http://nmhear.nmsu.edu/> for more details.

