

Outcomes Assessment Committee for Co-Curriculum, Administration, and Operations (OAC-CAO)
Thursday, December 17, 2015
9:30 a.m.
Zuhl Conference Room, 225
Record of meeting

Action Items:

- Thank you note from the committee to UOAC members that reviewed submissions.
- D. Smith to communicate with M. Munson-McGee to get information on assessment workshop.
- D. Smith to distribute urls for review by each committee member

Attendees: S. Rich, M. Jackson, M. Gavin, C. Laboto, S. Garcia, D. Pahr, G. Martinez, G. Barella, V. Haggard, A. Cavotta, D. Smith, L. Grant

1. Welcome and Approval of Minutes

Samantha Rich, OAC-CAO Co-Chair called the meeting to order.
Meeting minutes from the October 15 were reviewed and approved.

2. Announcements

- The NMSU Assessment Workshop (March 4, 2016) with Natasha Jankowski, NILOA will be called an assignment design symposium and will be for both academic and co-curricular departments.
- NMHEAR Conference (February 25-26, 2016). Registration is open. Hotel accommodations are limited. - Funding is available from the Assessment office for those who would like to attend.
- OAC-CAO Excellence in Assessment Award (update) - UOAC members reviewed and chose the Library submission for the award.
- Meeting schedule for spring 2016 - Members agreed to keep the current spring schedule.

3. Reflection of Scoring Session - Scoring Session was successful.

4. Review progress on OAC-CAO goals

Thoughts: How will we support assessment in the new cycle? Two opportunities to advertise; make award a way to promote assessment; Advertising for March 4 event; Target those who haven't reported at all; NILOA - Try to apply for Excellence in Assessment designation; Use the assessment website to celebrate what units are doing Conduct multi-part workshop similar to SAEMs assessment workshop; Designation to units that do assessment well; D. Smith will follow up with Melody to see what program they had going on.

D. Smith to distribute list of urls for other institutions doing assessment well. Each committee member will review one webpage. D. Smith will distribute a list of urls



committee members. Identify resources to help with assessment at the co-curricular level

5. Assessment Reconsidered – C. Lobato led discussion of chapters 5-6
Select someone to lead chapters 7-8 - Committee will not read chapters 7-8 until after the next meeting, committee will instead review urls sent by D. Smith before the January meeting.

